



## VOLUNTEER SIGN UP SHEET

**SHOW DATES: DECEMBER 1-DECEMBER 4, DECEMBER 7-11 AND DECEMBER 14-23, 2011**

**Show Hours: 10AM – 5PM, Reception December 3, 7-9 PM**

Artist Name: \_\_\_\_\_ Artist Group \_\_\_\_\_

No. Panel/Space(s) Rented \_\_\_\_\_ E-mail Address \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

**Preferred task: (You may select more than one)**

- 🍎 Greeter (greet visitors at door, hand out programs, etc.)
- 🍎 Host/Hostess (answer visitor questions about artwork, promote sales, assist with sales, etc.)
- 🍎 Bar (sell/serve drinks from the bar during reception ONLY on Dec 3, from 5-9PM)
- 🍎 Gift Shop (monitor gift shop items, keep stock levels work up, assist with gift shop sales, etc.)
- 🍎 Cashier (write up invoice, process payment, wrap up purchase if necessary, etc.)
- 🍎 Intake/Set-Up of Gift Shop (check inventory sheets against items delivered, organize gift area, on Nov 29 only)

**Please indicate dates that you prefer to work. Mark dates/times with (1), (2), and (3) indicating your preference of dates/times. If you have multiple panels/spaces, mark 3 preferences for each panel/space rented. Identify as (4), (5), (6), etc.**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		____ 11/29, 9-1	JUDGING & AWARDS	____ 12/1, 10-2 ____ 12/1, 1-5	____ 12/2, 10-2 ____ 12/2, 1-5	____ 12/3, 10-2 ____ 12/3, 1-5 ____ 12/3, 5-9
____ 12/4, 10-2 ____ 12/4, 1-5	CLOSED	CLOSED	____ 12/7, 10-2 ____ 12/7, 1-5	____ 12/8, 10-2 ____ 12/8, 1-5	____ 12/9, 10-2 ____ 12/9, 1-5	____ 12/10, 10-2 ____ 12/10, 1-5
____ 12/11, 10-2 ____ 12/11, 1-5	CLOSED	CLOSED	____ 12/14, 10-2 ____ 12/14, 1-5	____ 12/15, 10-2 ____ 12/15, 1-5	____ 12/16, 10-2 ____ 12/16, 1-5	____ 12/17, 10-2 ____ 12/17, 1-5
____ 12/18, 10-2 ____ 12/18, 1-5	____ 12/19, 10-2 ____ 12/19, 1-5	____ 12/20, 10-2 ____ 12/20, 1-5	____ 12/21, 10-2 ____ 12/21, 1-5	____ 12/22, 10-2 ____ 12/22, 1-5	____ 12/23, 10-2 ____ 12/23, 1-5	CLOSED