



VOLUNTEER SIGN UP SHEET

SHOW DATES: March 8 – April 1, 2012

Show Hours: 10AM – 5PM, Wed-Sunday, Artist Reception: Saturday, March 10, 6-9 PM

Artist Name: _____ Artist Group _____

No. Panel/Space(s) Rented _____ E-mail Address _____

Phone Number(s) _____

Preferred task: (You may select more than one)

- 🍎 Greeter (greet visitors at door, hand out programs, etc.)
- 🍎 Host/Hostess (answer visitor questions about artwork, promote sales, assist with sales, etc.)
- 🍎 Bar (sell/serve drinks from the bar during reception ONLY on March 10, from 6-9PM)
- 🍎 Gift Shop (monitor gift shop items, keep stock levels work up, assist with gift shop sales, etc.)
- 🍎 Cashier (write up invoice, process payment, wrap up purchase if necessary, etc.)
- 🍎 Intake/Set-Up of Gift Shop (check inventory sheets against items delivered, organize gift area, on 3/6/12 only)

Please indicate dates that you prefer to work. Mark dates/times with (1), (2), and (3) indicating your preference of dates/times. If you have multiple panels/spaces, mark 3 preferences for each panel/space rented. Identify as (4), (5), (6), etc.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		____ 3/6, 11-3PM Check-in/Cleanup	____ 3/7, 10-2 ____ 3/7, 1-5	____ 3/8, 10-2 ____ 3/8, 1-5	____ 3/9, 10-2 ____ 3/9, 1-5	____ 3/10, 10-2 ____ 3/10, 1-5 ____ 3/10, 5-9
____ 3/11, 10-2 ____ 3/11, 1-5	CLOSED	CLOSED	____ 3/14, 10-2 ____ 3/14, 1-5	____ 3/15, 10-2 ____ 3/15, 1-5	____ 3/16, 10-2 ____ 3/16, 1-5	____ 3/17, 10-2 ____ 3/17, 1-5
____ 3/18, 10-2 ____ 3/18, 1-5	CLOSED	CLOSED	____ 3/21, 10-2 ____ 3/21, 1-5	____ 3/22, 10-2 ____ 3/22, 1-5	____ 3/23, 10-2 ____ 3/23, 1-5	____ 3/24, 10-2 ____ 3/24, 1-5
____ 3/25, 10-2 ____ 3/25, 1-5	CLOSED	CLOSED	____ 3/28, 10-2 ____ 3/28, 1-5	____ 3/29, 10-2 ____ 3/29, 1-5	____ 3/30, 10-2 ____ 3/30, 1-5	____ 3/31, 10-2 ____ 3/31, 1-5
____ 4/1, 10-2 ____ 4/1, 1-5	____ 4/2, 10-2 Assist w/Pickup					